

Newport Touchdown Club Meeting Minutes

Call to order

- Joel Robbins called to order the regular meeting of the Newport Touchdown Club at 6:30 PM on August 3, 2022 in the Newport Way Library, Bellevue, WA.

Roll call

- Secretary conducted a roll call. The attached list of persons was present.

Approval of minutes

- Previous minutes were provided via email on July 7, 2022; the minutes were approved.

Open issues

Items that the board has previously discussed that are ready for formal approval.

- Item 1 – Goodwill Truck
 - **PREVIOUS ACTION:** Book Goodwill Truck for next year. Eli has contacts (through Volleyball); Damien/Joel decide who will book truck (not March b/c that's when VB is hosting). UPDATE: Still open. Damien absent; no update. Eli is out of town, too.
- Item 2 – Banners
 - **PREVIOUS ACTION:** Joel to produce to the Boosters excel spreadsheet of which businesses have been solicited. UPDATE: Item closed. Three sold. James is working on another one, too.
- Item 3 – Car Wash Tickets
 - **PREVIOUS ACTION:** Joel/Eli create website notification about “availability” of carwash tickets; later we will implement an expectation; have availability at auction, push at Christmas for stockings and thank-you's. UPDATE: Still open. Will wait until after Auction; Randy NEEDS tickets.
- Item 4 – Photographer
 - **PREVIOUS ACTION:** Joel needs schedule for photographer; Coach Drew will provide it to him. We also need them for, possibly, a magnet or poster. UPDATE: Item closed.
- Item 5 – End Zone Camera
 - **PREVIOUS ACTION:** Randy will follow up with GC with the equipment. UPDATE: Item closed. Joel will meet him next week. Will be \$2500.
- Item 6 – Updating Website
 - **PREVIOUS ACTION:** Coach Drew will look at website to determine which coaches are current, and provide information/pictures to Eli. UPDATE: Still on to do list.

New issues

- Item 1 – Jiyoung Chae is taking over for Mrs. Abraham (son moving to Eastside Catholic) for Freshman class liaison. Thank you, Mrs. Chae!
 - **ACTION: Joel** will provide Jiyoung with up-to-date list of Freshmen.
- Item 2 – Treasury Report – (Joel for Autumn) \$38k; \$1500 on brown bear (some tickets will be offered at the auction); post-auction (September), we will begin a campaign; equipment ordered (will be delivered first week of the season); \$100 donation; \$240 mod pizza; \$100 from Coach's father-in-law; Bill Moore \$1500 (new banner); Class of 66/67 (\$1200). Way to go, fundraisers!
- Item 3 – Coach Report
 - Final Forms about 2 weeks away from the start (more people being added 91 on the roster); will know on the 17th
 - Consistent turnout (20+) at weight training
- **Item 4 – Food –**

So begins our need to feed the boys! **ACTION: Enact the feeding team. Joel** notify Karen and copy Jiyoung (also consider Melissa Slater, Lala, Ms. Herr, etc.) Feeding dates and times are as follows:

 - Football Practice (22nd)(23rd)(25th) (**Dinner for 100 at 5:15PM** on the field)
 - 1st Thursday (Sept 1st) @ 6:00 eat (pasta – maybe Mustard Seed?)
 - Friday (Sept 2nd) post-game pizza
- Item 5 – **ACTION: Joel** give Coach Drew link for dietary restriction survey and newporttouchdownclub.org to disseminate via Final Forms.
- Item 6 – **ACTION: Coach Drew** give Joel updated emails from Final Form.
- Item 5 – **ACTION: Gina** give Joel and Coach Drew names of players who have withdrawn, and their corresponding parents' emails. Remove from all email lists.
- Item 8 – Senior Scholarship (\$2500) in addition to Driver Scholarship.
 - **ACTION: Julia** will get more details (like when is the essay due), so we can provide information to Seniors.
- Item 9 – Team and Individual Photos (Date); **ACTION: Joel** to contact Patrick; Saturday, August 20th at 2PM; **Gina** will make graphic reminder to send to everyone
- Item 10 – Team Store – Herr's are absent; order minimum appears to be met. **ACTION: Joel** find out if Steve is going to have items for sale for the games. If not, we should plan on ordering from Eli's contact to have.
- Item 11 – Fundraising
 - One Chipotle night in August. **ACTION: Gina** coordinate with Damien to make graphic reminder to send to everyone.
- Item 12 – Update on Silent Auction
 - We need the boxes from the locker room.
 - **ACTION: Joel** will obtain boxes from **Drew** on August 15th.
 - RSVP
 - Do not have phone numbers (maybe some day)

- **ACTION: Gina** will send out another reminder for donations on August 8th, that will include the RSVP.
 - Donations
 - Coach is considering the viability of a sideline pass, but has approved the ball boy auction item. Also, his mother will be making cookies for the dessert bar.
 - Joel got Seahawks Football and will pick up Costco Donation (GC)
 - Food/Drink
 - Check-in with Autumn
 - **ACTION: Gina** coordinate with **Joel** to purchase drinks for Auction (possibly before Parent Night on the 19th)
 - Parent Day – 19th
 - **ACTION: Drew** reserve room to host parent night: August 19th at 6:45PM.
 - **ACTION: Gina** coordinate with **Joel** to create Booster Club Presentation: include information on volunteering (schedule/survey monkeys); special home-games; tailgating; booster club participation (open positions).
 - **Booster Club Thank You Cards** – After Team Photo are received, we need to create a thank you card. The thank you card should act as a “receipt” for donations.
 - **Raise the paddle** could be CAMP SCHOLARSHIPS
 - **ACTION: Drew** deciding whether there is anything else that he needs for the team.
- Item 13 – Home Tailgate
 - First Food Vendor?
 - October 7th - Alumni/Homecoming (Biggest Tailgate) – DJ? (theater)
 - **ACTION: Randy** and **Joel** will walk-through to survey areas (possibly to be done on the 15th, too?)
- Item 14 – Senior Night Coordination: Eli is on the Senior Night (for the school); Car decorating contest to be judged at the Tailgate (split funds with Senior Night)

Adjournment

After all open issues and new business has been discussed and documented, the meeting facilitator will adjourn the board meeting.

- Joel Robbins adjourned the meeting at 7:27PM.

Submission and approval of minutes

Minute taker must submit the minutes for approval by the Board Chair or meeting facilitator.

- Minutes submitted by: Secretary, Gina Perez