

Newport Touchdown Club Meeting Minutes

Call to order

- Joel Robbins called to order the regular meeting of the Newport Touchdown Club at 7:00 PM on September 7, 2022 in Room 1112 at Newport High School.

Roll call

- Secretary conducted a roll call. The attached list of persons was present.

Approval of minutes

- Previous minutes were provided via email on August 4, 2022; the minutes were approved.

Open items

Items that the board has previously discussed that are ready for formal approval.

- Item 1 – Treasury Report – lots of activity; \$13,619k in expenses; revenue \$21,155.66; current balance \$46k; Debbie Romero emailed for information on fundraising (ACTION: Autumn will contact her with details); Coach adds that the Rock n’ Roll Marathon will provide a donation; Sarah Herr (will have company match)
- Item 2 – Coach Report
 - Auction: Thank you!!! Kudos!
 - Question: Everett this week. 6PM (on a bus at 4PM). We need snack bags to take on the bus. 70 brown bags. **ACTION ITEM: Parents in attendance will bring snacks/drinks to Cafeteria, and assemble bags post-spaghetti feed. Box will be put in locker room for travel to Everett on Friday.**
How close are we on thank you cards? **ACTION ITEM: Joel is selecting the photo, and having the cards printed;** thank you card should act as a “receipt” for donations.
All Donators (Trostles’ friends, Alumni Family, DuBois, Grandparents), Patrick Rhatigan, Craig; Sponsors)
 - Thank you card for Hannah @ the game (last day is Monday 12th); her supervisor will (maybe) replace her. **ACTION ITEM: Coach Drew is going to grab flowers; Joel is going to have picture of the team to sign and give to Hannah (may have to send it to her)**
 - Need motivated 8mm/60mm; convert to digital format (could sell the videos back to the classes) **ACTION ITEM: Joel is going to the school to root around in the crawl space to find 1966/67, 2013, 2003, 1993, 1992, 1983, 1973** (could sell the films at the Homecoming game if we get this done in time)
 - Football 92/93 (state championship 30 year reunion). Will not happen this year; instead, they’re going to reconvene for 31 year reunion @ NHS
- Item 4 – Julia Zhao nominated as VP!
- Item 3 – Fundraising

- Sponsorships: One or two more coming (from banners); contacted all Game Day Media previous businesses to solicit; some are still considering it; banners will not travel with the team, but will stay up this year AND next year; 66/67 banner will travel with us to Homecoming
- Damien Checking into Red Robin for next Restaurant Fundraiser
- Goodwill Truck
 - **ACTION ITEM:** Damien will contact Joel's contact (KEN; Call @ 9AM) through the Mustard Seed to determine what dates are available to host the truck.
- Carwash Tickets
 - **PREVIOUS ACTION:** Joel/Eli create website notification about "availability" of carwash tickets; later we will implement an expectation; auctioned off 20, used 40 as "prizes," have sold about 100. UPDATE: Joel is going to set up and send; they will also be at booth at the games.
- Item 4 – End Zone Camera: Purchased for \$4,500 and delivered 2-days later
- Item 5 – Updating Website
 - All team photos were added to the website.
 - Team Roster will be available online, too.
 - **ACTION ITEM:** Coach Drew to ensure all coaches have up-to-date profiles.
- Item 6 – **Food**
 - Outcome of Dietary Restrictions Survey: No nut allergies; just vegetarians and GF
 - Post-Game Feeding? Burgers after games; **ACTION ITEM: Eli has contact at McDonalds in Eastgate; Fridays 70 and Mondays/Wednesdays 50 (Home Games) – 3 JV and 4 Varsity; will have to accommodate V (GF/Veg) and JV (Veg)**
- Item 7 – Senior Scholarship (\$2500) in addition to Driver Scholarship.
 - **ACTION ITEM: Julia will let us know when the link is available on-line, so we can provide information to Seniors.**
- Item 8 – Team Store – Update on Swag Arrival/Sales: All the stuff we ordered (BSN) shipped today; Beanies (shipped yesterday) and Hoodies will ship at the end of the week. Next year, we plan on ordering from ONE vendor.
- Item 9 – Home Tailgate (morphed into concessions at home away from home games)
 - KNIGHT MARKET "CONCESSIONS" – **ACTION ITEM: Prior to Sept 16, Gina will lead (contact Jesse); create lists for volunteers, and coordinate with other Booster clubs and Steve Herr re: SWAG sales.**
- Item 10 – Homecoming Coordination @ Bellevue, **October 7:**
 - **ACTION ITEM: Gina ask Jesse about game night announcer and create script (acknowledge 66/67, rope of "Touchdown Club" section, and create Knight Trivia).**
 - **ACTION ITEM: Gina will coordinate alumni booth: Doughnuts / Coffee**
 - **ACTION ITEM: Gina will coordinate buttons with Class of 66/67**
- Item 11 – Senior Night Coordination **October 28th** @ Sammamish:
 - **ACTION ITEM: Eli is on the Senior Night (for the school) and will notify us if she needs anything;**
 - Car decorating contest to be judged at the Tailgate (split funds with Senior Night)
 - Give them a car wash if they participate
 - Hoodie/Beanie

- Shopping for POC (we still need help organizing (1) senior intros for announcer after game; senior mom flowers; backdrop for photo, and day-organization: **ACTION ITEM: Pam/David Ciccanti will organize getting letters from Senior parents to provide to Coach Drew on/before October 26, 2022: olivera@bsd405.org.**
- Senior Banners: **ACTION ITEM: Alison has volunteers to put up/take down; Joel is researching format (Ms. Holmes may have the digital format)**
- Personalization of jerseys: **ACTION ITEM: Alison is leading the charge.** Booster club has committed to covering \$30/senior towards the cost (the cost of the tiny helmet that it usually procures).

Adjournment

After all open issues and new business has been discussed and documented, the meeting facilitator will adjourn the board meeting.

- Joel Robbins adjourned the meeting at 8:27PM.

Submission and approval of minutes

Minute taker must submit the minutes for approval by the Board Chair or meeting facilitator.

- Minutes submitted by: Secretary, Gina Perez